

Grantown initiative Board meeting:
Approved Minutes of Meeting on Tuesday, 09th July 2019
The Grant Arms Hotel, Grantown on Spey

	Item	Action Points
1	Welcome/Introductions	
2	<p>Present</p> <p>Jane Hope ; Chair Ewan MacGregor: Vice Chair Karen Derrick; Treasurer Karen Martin; Admin Secretary Tom Clarke Basil Dunlop Anne MacDonald David Duncan</p> <p>Apologies: Laurie MacLeod</p>	
3	<p>Approval of previous minutes:</p> <ul style="list-style-type: none"> • Proposed: Ewan MacGregor, seconded Karen Derrick 	
4	<p>Matters arising from Minutes (not otherwise on agenda)</p> <p>Jane Hope gave an update on where we are with our Town Centre Fund submission which was submitted on time (1st July). Jane is planning to arrange a meeting with Liz Cowie and Bill Lobban to discuss our application. There is a 4 Ward Council meeting in August after which we should get some feedback on whether we have been successful.</p> <p>Following this update by Jane there was a discussion on what we could be doing in the meantime to prepare. There were some actions to be completed by GI meeting on 10th September;</p> <ul style="list-style-type: none"> • David Duncan agreed to draw up a specification for toilet refurbishment in order that we can get quotes • Karen Derrick to develop a costed maintenance plan for the toilets • Basil Dunlop to speak to Alan Fisher regarding his letter to establish whether he is willing to support the toilet refurbishment project • Karen Derrick to look at what is required for Asset Transfer of toilets (and possibly walled garden around The Town House in order that they can be owned by the GI • Jane Hope to email Highland Council regarding consents for trees, signage advertising etc • Jane Hope asked the group to think about and send in ideas of how we can get people to donate towards the maintenance costs of the toilets 	<p>DD</p> <p>KD</p> <p>BD</p> <p>KD</p> <p>JH</p> <p>All</p>

	<ul style="list-style-type: none"> Jane Hope to approach Berry Burn committee regarding the funding for a new bowser to water the flowers in town. Karen Martin is working on a 'Things to do in Grantown' map which will go into some of the new notice board cabinets Ewan MacGregor to check out options for new PA system 	JH KM EM
5	<p>Declarations of interest</p> <ul style="list-style-type: none"> None 	
6	<p>Membership:</p> <ul style="list-style-type: none"> No new applications for membership 	
7	<p>Treasurer's report</p> <ul style="list-style-type: none"> Karen Derrick has now had time to produce an updated monthly spreadsheet. This was handed out and explained. The balance in the bank at the end June 2019 is £16437.03 of which £2360.03 are unrestricted funds. There is a balance of £500.00 in playpark funds, the source of which needs to be checked 	KD
8	<p>Events</p> <ul style="list-style-type: none"> We need to check the status of our events insurance. TC needs to see all correspondence with insurance company and all associated documents. We require Public and Directors Liability cover. We also need to establish what involvement the GI needs to have with these events to satisfy the insurers. Road signs need to be inspected for safety. Some tack welding repairs may be required. This was an action from previous meeting. Check with Highland Council (HC) to see if they have surplus signs and cones which we could use for our events. This was an action from previous meeting. 	<p>KD to provide TC with access to the GI Google Drive then TC to sort out</p> <p>TC to inspect</p> <p>KD to follow up with HC</p>
9	<p>Creating an attractive Town</p> <ul style="list-style-type: none"> Ewan MacGregor updated everyone on the planting and flowers in town. Everyone agreed that the CC have done a fantastic job this year with more flowers than usual and that The Square and other areas with planters are looking bright and colourful due to the flowers. 	
10	<p>Communications and Publicity</p> <ul style="list-style-type: none"> Anne MacDonald and Karen Martin to meet with Gavin Fenton to discuss web-site and Facebook Page 	AM & KM

11	<p>Assets and Funding</p> <ul style="list-style-type: none"> The entire focus at this time is on our application for Town Centre Funding. See 4 above. No further discussions on finding funding at this stage. Although Karen Derrick informed the group that in 2020 there would be funding available for water-based projects and cleaning up the reeds in The Skating Pond might be something which would fit the requirements for this funding. Asset Transfer of toilets and possibly walled garden area was discussed again and Karen Derrick agreed to 'talk to others' regarding what is involved in this process and how to go about it. She agreed to keep the GI board updated Any thoughts about what we could do with 'The Walled Garden'? Think of options which would enhance the area. 	<p>Actions as per section 4</p> <p>KD</p> <p>All</p>
12	<p>Business and Visitor Matters</p> <ul style="list-style-type: none"> Karen Martin explained the findings from the result of her survey where 47 businesses submitted a reply. The ranking in terms of importance to the business community is as follows; <ol style="list-style-type: none"> Get Burnfield Toilets operational and looking nice Picnic Tables in The Square A 'What to Do in Grantown' map and better signage (Bunting and wood carvings were further down the list of priorities) Karen Martin explained her intention to respond to all businesses who submitted their views with feedback on the results and what the GI intend to do about it (funding permitted) Karen also explained that she want to advertise 'Grantown' elsewhere. E.g. On Snow Roads marketing & North East 250 Karen Martin explained that CNPA have launched their 'Economic Action Plan' and that the GI need to respond by 20th September. Karen agreed to do this. Jane to add to agenda for discussion at next meeting Ewan explained the The Old Spey Bridge is under threat of closure and that The Community Council are looking at potential funding options for repairs Basil Dunlop gave an update on the 'Rails to Grantown' project. He showed the leaflet for funding the A95 crossing and Karen Martin suggested that there should be means of donating linking from The Grantown Facebook Page. She said she would look into it Basil explained about public drop-in meetings scheduled for August. Without going into too much detail in these minutes, Basil stated that progress was being made, that everything was looking positive and that a decision for approval should be made by mid 2020 	<p>KM</p> <p>KM</p> <p>KM</p> <p>JH</p> <p>KM</p>

13	<p data-bbox="326 210 406 241">AOCB</p> <ul data-bbox="373 273 1104 945" style="list-style-type: none"> <li data-bbox="373 273 779 304">• We need a GDPR Privacy Policy <li data-bbox="373 346 1104 441">• Ewan MacGregor to provide David Duncan with information from The Community Council on The Yellow Line situation in town <li data-bbox="373 483 1104 682">• Cheque book signatories to remain the same for now with David Duncan signing and Melanie Dick counter-signing. However, in future the signatories need to be changed to Jane Hope, Karen Derrick Ewan MacGregor with David Duncan remaining as a signatory. Jane to add to agenda for further discussion at next meeting <li data-bbox="373 724 1104 850">• Finally, Jane Hope expressed her desire for the GI to have a longer term (5 years?) Strategic Plan / or a Road Map explaining what we want to achieve and how to go about it. This was 'parked' for discussion at future meetings. <li data-bbox="373 892 1104 945">• The Board thanked David Duncan for the use of his facilities to host GI meetings. 	<p data-bbox="1117 273 1266 346">KM to draft something</p> <p data-bbox="1117 378 1169 409">EM</p> <p data-bbox="1117 483 1169 514">KD</p> <p data-bbox="1117 609 1169 640">JH</p>
15	<p data-bbox="326 1018 584 1050">Date of Next meeting:</p> <ul data-bbox="373 1092 1104 1186" style="list-style-type: none"> <li data-bbox="373 1092 925 1123">• 7pm, 13th August 2019 at Grant Arms Hotel <li data-bbox="373 1123 1104 1186">• (Note Joint Meeting with the Community Council at 7pm on 27th August in Grant Arms Hotel. 	