

Grantown initiative Board meeting:  
**DRAFT** Minutes of Meeting on Tuesday, 14 May 2019  
The Grant Arms Hotel, Grantown on Spey

	Item	Action Points
1	Welcome/Introductions	
2	Apologies:  Basil Dunlop David Duncan	
3	Election of Office Bearers:  Karen Martin - Admin Secretary Tom Clarke Jane Hope - Chair Karen Derrick - Treasurer Anne MacDonald Laurie MacLeod: Minute Secretary Ewan MacGregor: Vice Chair	ACTION: Updated email addresses for Laurie MacLeod and Anne MacDonald
4	Approval of previous minutes:  Proposed: Tom Clarke, seconded Jane Hope	
5	Matters arising from Minutes (not otherwise on agenda)  GI website – Anne raised concerns regarding the website being out of date and therefore not relevant. It was agreed that Directors should own the content of the website and this would be discussed later in the meeting.	
6	Declarations of interest  <ul style="list-style-type: none"> <li>• Register of Interests – to be updated by KM and shared online for openness and transparency</li> <li>• It was agreed that if an item on the agenda for any meeting is a conflict of interest then each Director has a duty to declare it at the meeting</li> <li>• No declarations of interest were made at this meeting</li> <li>• Karen Derrick will pass the template to Karen Martin to list the registrar of interests as admin secretary</li> </ul>	ACTION – KD & KM
7	Membership:  <ul style="list-style-type: none"> <li>• One new application for membership from Mr Thomas Baxter was accepted.</li> <li>• New membership letter to be sent via Mailchimp by KM.</li> </ul>	ACTION: KM

	<p>Purpose of GI:</p> <p>A member asked about the constitution of the GI. Karen Derrick stated that the Constitution and Purpose were set out in 2014. The GI covers the PH26 3 postcode area, which includes Cromdale, Dava, Advie and Dulnain Bridge but subsequently some of these communities have set up their own individual community development trusts.</p> <p>It was stated that the GI is a company with limited liability, which can own assets and undertake activities. It's prime focus is to undertake community development activity, whereas the Community Council has licensing, planning and statutory duties.</p>	
8	<p>Treasurer's report</p> <p>Accounts to 31 July 2018 were reported at the AGM. The newly appointed treasurer, Karen Derrick stated that she will circulate the updated accounts to Directors prior to each meeting. KD reported that:</p> <ul style="list-style-type: none"> <li>• the GI is in a better position than in July 2018; and the bank account balance is currently £16,076.30.</li> <li>• a fuller update will be given at next meeting.</li> <li>• Unrestricted funds are £3,196.20 - all other monies are restricted for business association, Hogmanay, Thunder In The Glens.</li> <li>• Coop money for playpark has been restricted but explore options for this.</li> <li>• The GI is in a healthy position currently.</li> <li>• Hogmanay requires £7k-£7.5k to run the event. A donation of £2,000 has been made by Parklands for the next 3 years. Approximately £5,000 is raised during the event through bar sales and collection buckets. The balance is to be made up by donations and fundraising during the year. <ul style="list-style-type: none"> <li>○ Motor Mania donated £500 last year</li> <li>○ The Claymore also raised funds</li> <li>○ Fund raising and sponsorship needs to be the focus</li> <li>○ Publicity - banners on the night; Strathy - good starting point - lots of publicity is required.</li> <li>○ ACTION Hogmanay subcommittee will consider in October and early December allocation of roles for the night; a review takes place in Jan to review the success of the event and its finances.</li> <li>○ Sponsorship – needed for 2020. Need to start looking for it now. It was suggested that Gordon &amp; McPhail may be interested in view of them building a new distillery in Grantown.</li> <li>○ The bar - Heather Fraser runs the bar under her licence. Two Thirsty Men donated a barrel of beer with the purchased barrels in 2018.</li> </ul> </li> </ul>	<p>ACTION: KD re finances</p> <p>ACTION: AM - will join the Hogmanay sub cttee</p>

<p>9</p>	<p>Grantown Initiative – Taking Stock:</p> <p>There was a discussion about the difference between the GI and GOSVCC - the GI can bid for funding, hold assets and run projects; the GOSVCC has statutory duties. It was agreed that the 2 organisations will work more closely together with the same purpose of wanting to help the community thrive. Joint meetings will be held.</p> <p>Jane Hope suggested that the GI could focus its future activities on 5 themes which were agreed by the Directors as follows:</p> <ul style="list-style-type: none"> <li>• Events: Anne MacDonald to lead. Tom Clarke to lead Hogmanay and Stewart Dick to lead Thunder In The Glens.</li> <li>• Attractive Town: Ewan MacGregor to lead.</li> <li>• Business: Karen Martin to lead. Ewan MacGregor to join the group.</li> <li>• Communications: Laurie MacLeod to lead.</li> <li>• Finding Funding: Karen Derrick to lead with Jane Hope to support.</li> </ul> <p>There was a discussion around the following:</p> <ul style="list-style-type: none"> <li>• How do we decide our priorities?</li> <li>• Activities undertaken by the CC recently - used community payback to paint bollards, seats and things in Square; CC Grantown-on-Spey in Bloom cttee coordinated; start advertising that regular events to do things around the square - blanket calls for volunteers don't work but e.g. Bloom boxes will be sponsored; 15 June bulbs lifted and replanted - each org take over their own flower box. It was agreed the GI will sponsor some flower boxes. KD to confirm with Beatrice.</li> <li>- High Street empty shops – could they display posters to make them look more attractive. Difficult to identify Landlords.</li> <li>- Potential funding available - the priority is the Town Centre Fund which has to be applied for by July.</li> <li>• GI, GOSVCC and other Grantown groups should work jointly for the community – including Grantown Society, YMCA, church, etc. Member, Bill Sadler, suggested a town fair could be held with all groups contributing to a 'grand plan', then source large funding pots. He confirmed that the British Legion are happy to host this in the large room - Ewan MacGregor links with BL; Church and Community centre = social element to add to regenerate the High Street. Bill Sadler will take this forward and the GI confirmed they would be happy to be included.</li> <li>• It was decided that the GI needs to focus on some quick win projects in the short term, and have a plan to achieve medium and long term projects.</li> </ul> <p>ACTION - Director oversees each theme:</p> <ul style="list-style-type: none"> <li>• Karen Martin will oversee the Business aspects - e.g. Grantown Business Association - subcommittee; Karen Martin will raise the profile, go out and speak to businesses, Ewan MacGregor will support</li> <li>• Communications - images, social media, Instagram/Facebook/Twitter - programming - content. Grantown on line Facebook feed - GI; Grantown-on-Spey WHO</li> </ul>	<p>ACTION:</p> <p>ALL - GI to consider possible projects</p> <p>ACTION - JH to share Iconic report</p> <p>ACTION – ALL ideas to the CC - GI concentrate on a small number of things</p> <p>ACTION – ALL Director oversees each theme</p> <p>ACTION: LM to speak to Stewart about who does what</p> <p>ACTION: JH - future agenda based on themes</p> <p>ACTION: KD to speak to Stewart to re his searches - tent</p>
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	<p>has admin rights/web page/ - ACTION: LM to speak to Stewart about who does what</p> <ul style="list-style-type: none"> <li>• Attractive Town - ACTION: Ewan MacGregor to oversee; the Skating Pond is an attraction in Grantown needing attention. EM to work with Anagach Woods Trust.</li> <li>• ACTION: future agenda to be based on agreed themes.</li> </ul> <p>EVENTS:</p> <ul style="list-style-type: none"> <li>• Gazebo - Hogmanay- commitment to get proper tent; sourced 9mx3m heavy duty - tarpaulin - £599.99 with free delivery. Karen Derrick - will send link. ACTION - Karen to speak to Stewart about his research into tents.</li> </ul>	
10	<p>Joint meeting with GVCC on 29 May</p> <p>GOSVCC – There will be a joint meeting on the 29<sup>th</sup> May; 7pm. Elspeth Grant - Tomintoul Initiative example of community driven initiative, will speak at that meeting</p>	
11	<p>Communications and Publicity</p> <p>It was agreed that Laurie would speak to Stewart Dick regarding access to the website, email and Facebook.</p> <p>ACTION – the noticeboard should be updated with dates of meetings. These should also be uploaded to Grantown Online website.</p> <p>It was agreed that minutes, marked as ‘Draft’ will be circulated to everyone as soon as possible after each meeting. Changes will be made and then they will be re-circulated with the agenda prior to the next meeting, where they will then be approved.</p> <p>There is one administrative email address: <a href="mailto:Info@grantownonline.com">Info@grantownonline.com</a></p>	<p>ACTION:</p> <p>LM to DRAFT minutes, send out to all</p> <p>LM to speak to Stewart Dick re taking over communications tools</p> <p>ALL to reply with corrections / changes</p>
12	<p>AOCB – name change:</p> <p>It was suggested that the GI may want to change its name. GRANTOWN Community Development Company was suggested. To be further discussed and agreed.</p> <p>Karen Martin proposed a new town map be developed focusing on things to do in Grantown to encourage more footfall in Grantown. ACTION: KM to take forward</p> <p>Thanks to David Duncan and the Grant Arms</p> <ul style="list-style-type: none"> <li>• Stewart Dick, Melanie Dick, Neil Martin and Roger Masters are standing down at this AGM – Thanks were expressed by the GI for their service.</li> </ul>	<p>JH – name change on agenda</p> <p>KM to take forward town map</p>
13	<p>Date of Next meeting:</p> <p>7pm, 11<sup>th</sup> June 2019</p>	

List of Action points c/f from previous meetings		Action Point: Go back to whoever was listed and ask where we are
<b>Date</b>	<b>Item</b>	<b>Discharged</b>
10/4	SRCT/GBA combined effort to produce new Town Map	SD/NM
10/4	GoS Museum/GBA sub-committee meeting to discuss working relationship and availability of Town Trail Map	JH/NM
8/5	GDPR; policy defined, members to be asked to opt in again	MD
8/1	Talk to Nethy Bridge re Comfort Scheme	KD
12/2	Working group needed to assess and repair traffic signs	TC
9/4	Investigate alternative providers of multi event insurance cover	DD
9/4	Approach local shinty and football teams to offer sponsorship in return for manpower at events	SD/DD
9/4	Identify local event management resource	KD
9/4	Explore possibility of financial support for Thunder from Dunedin Chapter	SD
9/4	Duncan Thorpe to discuss with Motormania committee the prospect of becoming a GI sub-committee to facilitate efficiencies	DT
9/4	Explore efficiencies through stall management across Thunder and Motormania	SD/RM
9/4	Further discussion required on traffic management and insurance/safety/electrical matters across events	SD