

GRANTOWN INITIATIVE BOARD MEETING

Tuesday 13 October 2020 at 7pm

Zoom Meeting

DRAFT MINUTES

		Action Points
1.	Present: Jane Hope, Chair Karen Derrick, Treasurer Jen Tiller Tom Clarke Karen Martin (items 1-6)	
2.	Apologies: Declan Gallacher, Kirsten Gilmour, Karen Martin, Ingrid Artus	
3.	Minute of previous meeting: Approved	
4.	Matters arising from the Minute (not otherwise on the agenda) JH met with Linda Coe from CC, David Greer from Seafield Estate and Gavin Miles from Anagach Woodland Trust to discuss the current state of the Skating Pond/Grant Park Lochan. Attitudes all positive; JH has undertaken preparation of an outline plan as a basis for taking forward with these partners.	
5.	Declarations of Interest on items appearing on the agenda: None	
6.	<p>a) Membership – new applications from Peter Grant, Fiona Grant, Elena Melton, Katy Turton, Jeremy Money. All approved.</p> <p>b) Sustainable Strathspey have asked to become a sub-committee of the GI. Information had been circulated in advance of the meeting. The proposal was approved. On condition that a covering letter was sent, clarifying two matters:</p> <ul style="list-style-type: none"> - para 4(f) refers to “to support and facilitate political involvement and activism within the community”. It will be essential that any such activity of a sub committee and the GI is not mutually in conflict. - the remit of Sustainable Strathspey covers a wider area than GI, so care will be needed to have a focus on the GI area in the first instance (even if some of the benefits extend beyond). Once the organisation has found its feet, it may wish to become free-standing. <p>c) Elena Melton was approved as a co-opted Director of the GI. KM to sort out paperwork/admin details.</p> <p>d) Mossie Playpark Regeneration have asked to become a sub-committee of the GI. Information had been circulated in advance of the meeting. The proposal was approved.</p> <p>e) Claire George was proposed as a co-opted Director of the GI. KM to sort out paperwork/admin details. Associate member of Mossie Park Regeneration Group,</p>	<p>KM</p> <p>KM</p>

	<p>Claire George, Veronica Love, Joanne Parrell. £1 membership fees to be collected from each new member.</p> <p>f) Use of GI Zoom Account by subcommittees - approved.</p>	
7.	<p>Treasurer's report</p> <p>Report for new financial year to date presented. Finances appear relatively healthy.</p>	KD
	Reports on Workstreams:	
8.	<p>Progress on Town Centre Fund</p> <p>JH has been in contact with Sean Malone who is the new contact. Still awaiting confirmation from Sean that previous agreement that work would be done with and through Highland Council – if that is not forthcoming, we (GI) will need to progress tree replacement, benches, signposts and PA system ourselves.</p> <p>JH checking with Highland Council Regeneration that our grant monies are still available until the end of the current financial year.</p> <p>The current challenge is removal of the dead trees in the square – this is not part of our TCF project funding, however we cannot progress tree replacement and PA installation until the old trees are removed. Still awaiting confirmation as to who is removing lights in the trees.</p> <p>JH and KD to have an online meeting with Liz Cowie, THC Ward Manager for B&S on 19th October to try and progress matters.</p>	<p>JH</p> <p>JH/KD</p>
9.	<p>Burnfield Toilet Block</p> <p>Full application for an asset transfer submitted to Highland Council. May be early New Year before we have a response. Aim is to have the toilets open for the new season in spring 2021.</p> <p>A concerted effort will be needed to seek funds for refurbishment – will be in the region of £15-20k, and work will need to be completed in a relatively narrow timeframe between January and March.</p>	KD
10.	<p>Events</p> <p>A decision had been made, and approved widely around the town, to cancel Hogmanay this year, following TC's discussion with Police Scotland. Other options had been considered, but anything involving GI encouraging a crowd gathering had to be rejected in the interests of safety and well-being of the community. All other civic Hogmanay events had been cancelled.</p> <p>Insurance: We currently have nothing to insure (given cancellation of events) other than Directors' liability. TC to discuss cover with Zurich Insurance – continuation of Directors' liability, and re-issue of Event insurance from August next year. Also need to check that Torchlight parade is cancelled this year, as that would otherwise need insurance too.</p> <p>Since confirmed that torchlight parade and Xmas lights switch on events have been cancelled.</p>	TC

	<p>Public Entertainment Licence: licence runs for 3 years, and Hogmanay 2020 would have been third year. Not possible to simply extend, so new licence will need to be applied for from 1 Jan 2021. TC suggested his name should not be on the licence as he will be stepping down in his role leading this event. A successor will need to be identified – TC will work with them to deliver Hogmanay 2021.</p>	
11.	<p>Creating an Attractive Town</p> <p>Dulaig Playpark -</p> <ul style="list-style-type: none"> • Three funding applications submitted: Tesco Bags of Help, Baxter Foundation, Berryburn. • Bid gone out to encourage local fundraising. • Defibrillator being installed this week. • Planters installed, and have suffered no damage! • Group is meeting a firm of Playpark equipment suppliers • Plan is now completed, as is a logo. <p>The order of priorities is:</p> <ul style="list-style-type: none"> - Playpark - All weather area - Dementia Garden <p>The Dulaig group were congratulated by everyone for such good progress.</p> <p>Community Storage</p> <p>A second-hand container has been purchased and installed at the rear of the showground. Various community groups meeting there Thursday to start allocating space.</p>	JT
12.	<p>Business/Visitor Matters</p> <p>The GBA has been communicating with businesses as usual.</p> <p><u>Grantown Does Christmas Event – report from Karen Martin:</u></p> <p>One of the GBA members came up with the idea to hold a Christmas shopping event in the town so we've taken this idea forward and agreed a date of 5th and 6th December.</p> <p>5 community groups want to support the event as follows:</p> <ul style="list-style-type: none"> • Primary School Parent Council - organising a Christmas treasure hunt • Inverallan Church - carol singing in the square • Grantown Museum - coincides with the last two days of their Art & Craft Fair • YMCA Youth Team and Episcopal Church - Christmas Tree competition <p>Most High Street retailers have agreed to open on the Saturday and Sunday and others with no presence on the High Street will have a table in a marquee in the square.</p> <p>It is proposed that the event is publicised wider than just Grantown to attract visitors from Moray, Badenoch and Strathspey.</p>	KM

	<p>We have four packages of high value prizes from local businesses which could be used as raffle prizes (worth £300-£500) and we could sell tickets at £5 each in the shops and online. It was discussed that the money raised from the raffle will go towards the Burnfield Toilets.</p> <p>I've been in contact with <u>Tom who is finding out if we need any consents to put the marquee up in the square and also to discuss insurance and risk assessments.</u></p> <p>We think the event will cost in the region of £150 to £200 and it's been suggested that we speak to The Rotary Club to ask if they are happy to make a donation.</p> <p><u>I have an email ready to go to them, if you / the board are happy we progress with this as the event lead.</u></p> <p>After discussion, the Board approved the proposal.</p>	TC
13.	<p>Communications and Publicity</p> <p>Nothing particular to report. Noted by Board that KM continuing to do an excellent job with Facebook page.</p> <p>Elena Melton (see under Membership) will be joining as a Director soon and has expressed willingness to get involved in Website work.</p> <p>Agreed that publicity for the above Christmas event would be essential to attract people.</p>	KM
14	<p>Coronavirus Issues</p> <p>Work continues - nothing further to report. We wait to see how the infection and its consequences develop.</p> <p>Gordon and Heather take much credit for leading the community response.</p>	KD
	<p>AOCB</p> <p>None</p>	
	<p>Dates of 2020 board meetings, using Zoom: 10 Nov, 08 Dec</p>	